



**C & Y Global Inc.**

121 N Pasadena Blvd.

## **Internal Auditor**

### **Location**

Livermore, CA

### **Job Hour:**

Fulltime 8 am – 5 pm     40 Hour / Week

### **Job Duties:**

-Examine and analyze company's accounting and transaction records on a regular basis to determine financial status of establishment and prepare internal audit reports concerning effectiveness and efficiency of operation to group management;

-Design internal controls to mitigate identified risks, coordinate with relevant departments within group company to implement controls approved by management;

-Collect and analyze data to detect control deficiencies, duplicated efforts, extravagances, frauds, or non-compliance with laws, regulations, and management policies;

-On a continue basis, monitor on-site controls and communicate relevant issues to management;-Review and document tax exempt transactions to ensure full compliance of sales tax regulations;

-Prepare daily and monthly account receivable batch and reconciliation internal audit reports; -Identify operational and financial risks and reports to management;

-Identify and investigate suspected frauds, prepare investigation reports to management

### **Minimum Requirements:**

Master's in Business Administration, Finance, Accounting or related.

### **Please mail your resume to**

Mr. Minglun Zhang  
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6185 Industrial Way  
Livermore, CA 94551